



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Strategic Planning & Budget Council
March 11, 2013, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input checked="" type="checkbox"/>		Mark Zacovic <input type="checkbox"/>
FOP:	Ryan Montalvan	<input type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
Conf. Meet & Confer:	Tim Flood	<input checked="" type="checkbox"/>		Jeff Baker <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Steve Baker <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Danene Brown <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Arleen Satele <input type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Anne Krueger <input type="checkbox"/>
Students Reps:	Ariel Satele (C)	<input checked="" type="checkbox"/>	Also Attending:	Linda Jensen <input checked="" type="checkbox"/>
	Peg Marcus (G)	<input checked="" type="checkbox"/>		Teresa McNeil <input checked="" type="checkbox"/>
Classified Senate:	Wendy Corbin	<input type="checkbox"/>		Christopher Tarman <input checked="" type="checkbox"/>
			Recorder:	Brian Nath <input type="checkbox"/>
				Howard Irvin <input checked="" type="checkbox"/>
				Mark Rensink <input checked="" type="checkbox"/>
				Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning Update

- Board workshop timelines: A calendar of Board workshops and meeting presentations is being developed and will be presented at the April meeting.
- Template for site coordination: Chris Tarman explained that for strategic planning purposes, a template is being developed to coordinate the type of information that is tracked and reported, and how that information is gathered. The template will be integrated with the budget timelines.
- District Services survey: Chris reported that the District Services survey is planned for Spring in an effort to capture faculty participation before the end of the semester. The survey will be essentially the same as past surveys.

2. Budget Update

Sahar Abushaban reviewed apportionment information from the State Chancellor's Office, including Exhibit C of the 2012/13 First Principal Apportionment (P1). The District's projected revenue shortfall at P1 is \$5.3 million. A comparison of the P1 to the current budget was also reviewed.

3. 2013/2014 Budget Preparation

Sahar reviewed a summary of 2013/2014 Unrestricted General Fund income. Projected total revenue is \$94.5 million.

4. FTES Forecast 2012/2013, and Planning for 2013/2014

- Resident: A 2012/2013 FTES comparison at Spring 2013 census was reviewed. Both colleges discussed their efforts to increase FTES this Spring. Danene Brown reported that Cuyamaca added 22 classes for the eight week session. President Cooke said that Grossmont added approximately 30 eight week classes, and are hoping to garner about 150 FTES.

Discussion followed concerning lower fill rates for Spring, the risk of falling below CAP, and the possibility of having to pull back FTES from Summer in order to meet State CAP. There was also brief discussion of possibly adding a winter intersession next year.

Chancellor Miles said estimates are needed of how much we could potentially be short of CAP. She said long-term discussions are needed to address any shortfall this year and next. She suggested a meeting of academic leads, business officers, and Student Services leads to do enrollment strategies, and proposed the District Coordinating Educational Council (DCEC). She also suggested that report of DCEC discussions be presented at the April DSP&BC meeting.

- Nonresident Marketing – Discussion deferred

5. Staffing Plans

President Cooke reviewed the proposed critical hire positions for Grossmont College, which included an Admissions & Records Specialist-Veterans.

Danene Brown reviewed the proposed critical hire positions for Cuyamaca College, which included: American Sign Language Instructor, Ornamental Horticulture Technician, Reading Instruction, and Counselor-Veterans.

Sue Rearic reviewed the proposed critical hire positions for District Services, which included: Facilities Planning Assistant, Public Safety Dispatcher, Confidential Administrative Secretary, Sr., Associate Vice Chancellor of Advancement and Communication, and Intermediate Buyer.

There was no opposition to moving all positions forward.

6. Budget Allocation Taskforce (BAT) – Status Report

Chancellor Miles reported that the Budget Allocation Taskforce (BAT) has been meeting since last May, and includes representatives from each site, with consultation from Rocky Young. The BAT charge is to assess, analyze and make recommendations regarding the District's budget allocation formula. She explained that one of the major accomplishments of the Taskforce is indentifying the basic components of a model. Work remaining includes the review of Districtwide costs, developing a plan to fund Dedicated Reserves, and developing data-driven enrollment projections. She said there is a need for external data for developing data-driven enrollment projections, and that a firm has been found to provide data and analysis for consideration. The plan for moving forward includes completion of the modeling phase in September. The BAT is moving towards following a State model regarding meeting CAP. The proposed model would undergo collegial consultation from October through November, and would be presented to the Board for approval in December 2013. If approved, the model would be used for development of the 2014/15 Tentative Budget.

Next Meeting

Monday, April 8, 2013; 2:30 – 4:00 p.m.; Grossmont College, Griffin Gate